



Bringing down the cost of growing up!

South

Welcome to Encores Consignment South -- Middle Tennessee's favorite consignment sale! We will have clothing and shoes for the entire family, toys, books, and equipment for children, housewares and décor for your home. The Spring sale will be in the former Big Lots store on Hwy 96, just behind McDonalds. This is a great location for consignors and shoppers alike!

Children's Clothing Sale, pg 1-3
Adult/Home Décor Sale, pg 4-5

Consignor's Presale

Friday, February 17
5 p.m. for Consignor Passes
8 p.m. for Guest Passes

First Time Moms Sale

Saturday, February 18
9:00 a.m.

Public Sale Dates

Saturday February 18, 1 p.m. - 7 p.m.
Sunday February 19, Noon - 6 p.m.
Monday - February 20 - 22, 10 a.m. - 7 p.m.
Wednesday
Thursday February 23, 10 a.m. - 7 p.m.
25% off day
Friday February 24, 10 a.m. - 7 p.m.
Half Price Day
Saturday February 25, 9 a.m. - 1 p.m.
Half Price Day

We accept cash, debit cards and credit cards issued by Master Card, Visa, and Discover

Why consign with Encores?

- make \$\$ from unused clothes, toys, furniture
- shop before the public sale
- make 70% of your selling price at Children's Sale 60% at Adult Sale
- profits are mailed directly to you
- advertising, location, and business hassles are taken care of for you
- receive shopping pass to the 5:00 presale
- the experience and selling power of Encores and 1,000 consignors.

Participation Fee

There is a \$14 participate fee deducted from your total earnings.

Checks mailed March 11

Important NEW information

Sign Up for the PreSale Entrance Online!

No more getting there hours early! See the Become a Consignor Page for more info.

The response to our new check-out system was overwhelmingly positive! The wait time was cut in half and we are still perfecting the system for even shorter times at this upcoming sale.

➡ Click **HERE** to register with our consigning system. This is also the place where you can sign up for volunteer worker shift, check-in appointments, & First Time Mom's shopping.

Don't forget your adult items and home decor! The Adult/Home Decor sale will run simultaneously with the children's sale. Pages 4 & 5 of this flyer give you the basic info for the Adult Sale or go **HERE** to the Adult/Home Decor website. Remember, if you're consigning at our Adult/Home Decor sale, you can have your fee waived if you bring a new consignor.

Want to be the first to shop? Be a volunteer worker

We always need volunteer workers. See the **WORKERS PAGE** on our website for details.

Ways to shop early:

Go to the **VOLUNTEER LINK** on our registration page to sign up for the following barterers:

- Lend us your long tables. 4 tables = shopping 2 hours before the consignor presale starts
- Bring Supplies to the sale.
- Muscle for Move in-Move out day

Email **encoresnumber@gmail.com** to sign up for the following barterers:

- Truck driver with their own truck to move our 18-wheel storage trailer from Nashville to the sale location.
- Security Personnel - Uniformed or Plain clothes
- Housekeeping
- Gift Certificates - movies, restaurants, retail, sporting

Consigning Basics

Get your consignor number

Using the new registration system go to the website at Consignor/Register or click **HERE** to begin. This is also the place where you can sign up for volunteer worker shift, check-in appointments, and First Time moms shopping.

What to Sell

Choose wisely, as all items will be inspected for cleanliness, defects, and proper tagging. Please bring a minimum of \$50 worth of items.

Children's Sale acceptable items

- Spring and Summer Clothing
- Boys sizes preemie thru 20
- Girls sizes preemie thru size Jr
- Jr. clothing must be age appropriate
 - Limit 15 items per size Jr. 0 - 17
- Clothing sized 12 months and under
 - Limit 15 hanging items in entire size range per sex
- Maternity - Limit 15 per consignor
- Clean Equipment - beds, strollers, high chairs, furniture
- Seasonal Shoes, Sports Equipment
- Toys, books, videos, games, CDs, DVDS
- Any kid's item in good condition!

Children's Sale unacceptable items

If any of the following are consigned, they will be donated to charity

- Out of date clothing - it will not sell
- Misses and/or adult clothing - bring them to our Adult clothing sale!
- Stuffed Animals or Grab Bags
- Tee Shirts unless they are brand names or logos
- No sleepers in plastic bags
- Mobiles (unless in original box)
- Battery-operated toys without batteries
- Bedding sets not completely encased in sturdy plastic (such as the zippered bags it is originally packaged in)
- Anything broken or with missing parts

How to price, hang, & tag

PRICE TO SELL! Ask yourself "Would I buy these items at the price I am asking?"

➡ Use even \$1.00 increments. Do not use 50¢ or 99¢ increments.

Hangers

Clothing must be on wire hangers. Cleaners will give you hangers if you ask. With the hanger hook pointing to the left (see picture) place tag on the right shoulder. Twelve months & smaller can be on plastic hangers. **Pin sets** securely together by hanging the shirt first, then turn the hanger over and pin the pants by the waist to the backside of the hanger, with the pin catching the hanger to support the pants.



Tags

We can no longer accept hand-written tags. We hope you will find the new tagging system easy to use, but if you need help you can email encoresnumber@gmail.com and we will be glad to help you.

- You must use the computer tagging program, printing your tags on cardstock.
- Pin the tag vertically on the right shoulder with the hook towards the left.
- Make sure your consignor number is correct and on each item.
- Use the middle of the card to give a good description of the item, including a brand name, type, and color of item. This info is important in the rare case where the tag is separated from the item. This is also a good place to add positive selling points such as "Like New!" or list the retail price. You may hand-write these details.
- Do not make any changes or corrections once tags are completed. This is for your own protection.
- If a change is necessary, **make a new tag**

Printing

Set your printer settings to grayscale or draft
Set the scaling to "Fit to the Page"

Barcodes

If you think that your barcodes look like barcodes that will not scan please contact us immediately at encoresnumber@gmail.com We are more than happy to help you figure out how to fix your tags.



➡ Good. Make sure barcode lines print clearly and are distinct

Bad ➡ line thru barcode

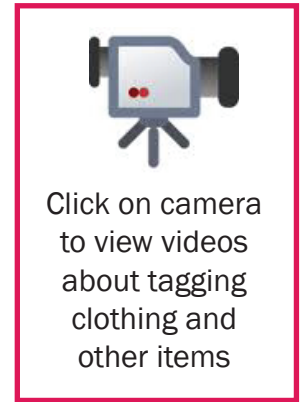


Pins

- use one inch or larger safety pins on the tags (no tiny gold pins)
- place the pin horizontally
- catch the card twice
- higher-priced items - doubly secure pin to tag by placing mailing tape over the pin and adhere to the card. (See our website for more details.)
- secure loose garments to the hanger with safety pins.

Non-Clothing Items

- Group small items together in a Ziploc bag, card pinned on the outside.
- Shoes - pin shoes together with a large pin or twist tie, then pin tag to the connecting pin
- Scotch/masking tape won't hold and your tags will be lost if not securely attached.
- Do not put shoes or books in plastic bags.



At check-in, any tagging inconsistencies will have to be re-done on your time.

Special Notes

- We cannot accept drop-side cribs.
- *Clothes* should be **clean, smell fresh, and pressed**, with **buttons and zippers closed**
- **Sets sell better** (under size 10) than separates, match up separates to create sets
- **Shoes** must be clean & in excellent condition.
- **Toys** which require batteries must include them.
- **Baby furniture, equipment, and toys** must be clean, have all parts, small pieces in a Ziploc bag securely attached to the main part with packaging tape or ribbon. Use clear packaging tape to secure plastic bags so small hands can't reach in. Don't use masking or scotch tape, it will not hold.
- **Equipment** needs to be completely assembled at drop-off.
- If you bring a car seat, go to <http://www-odi.nhtsa.dot.gov/recalls/childseat.cfm> or call 1-866-SEATCHECK to make sure it has not been recalled. **Bring a signed statement of its condition.** You'll find the document at the end of this of this flyer. Print, sign, and bring it with your car seat to check-in.

Help us maintain high standards by checking your items before bringing them in

Check-in, Pre Sale, Pick-Up

General Dates - no appointment necessary

Thursday, February 9	10:00 a.m. - 4:00 p.m.
Friday, February 10	10:00 a.m. - 4:00 p.m.
Saturday, February 11	10:00 a.m. - 4:00 p.m.

Keep your appointment or cancel online, it's quick and easy. There are consignors who need the time slots.

Appointments Only Log in **HERE** to reserve a time slot

Tuesday, February 7	9:00 a.m. - 4:00 p.m.
Wednesday, February 8	9:00 a.m. - 4:00 p.m.
Monday, February 13	10:00 a.m. - 1:00 p.m.



At Check-in - Sign in at the front check-in table

- ▶ Hang your clothes in the correct sizes. Allow plenty of time.
- ▶ Bring items in boxes or bags, no plastic tubs.
- ▶ Group adult items or shoes in separate boxes

Pre sale

Friday, February 17, 5:00 p.m. No children under 10 at presale.

Pick-Up

Sunday, February 26, 11:00 a.m. - 2:00 p.m.

All items must be removed on February 26 . If you don't want your items donated, you or your friends/family must pick them up by 2 p.m. After that time, any remaining items will be donated.



Adult sale dates are the same as the Children's sale dates.
See Page 1

Getting paid to clean out your closet!

**Adult/Home Décor
SALE South**

Spread the word about Encores Adult sale and save \$10: Refer a friend who has furniture or any adult sale items and we will waive your consignor fee! Our Adult Clothing/Home Décor Sale will provide a great opportunity for you to recycle your gently used clothing or home furnishings and find great deals on anything you need for your home!

Downsizing or redecorating? We need furniture! We sell 90% of our furniture on opening weekend. If you bring reasonably priced furniture, we will sell it. Don't settle for taking your items to a consignment store where you will only receive 50% of your selling price. Sell with us and receive 60%. Don't have furniture? Remember, refer a friend who does or any adult sale items and we will waive your consignor fee!

Consigning Basics Adult/Home Decor

- You will receive 60% of the items selling price
- You will receive two pre-sale passes for 5:00 p.m.
- There will be a \$10 participant's fee deducted from your total earnings
- Checks will be mailed March 11th.

Consignor Number

To use your children's consignment number you MUST request your children's consignment number AND add the letter "A" to the beginning of the number. Otherwise, select a number as directed in the registration window, adding an "A" to the beginning.

What to sell? Adult/Home Decor

Acceptable items

- Adult Clothing- Men & Women
- Spring & Summer clothing in pristine condition and acceptable brand-name
- Shoes and Accessories - Clean and Pristine
- Home Furnishings
 - Furniture, Lamps, Tables, Sofas, Chairs, Recliners
- Kitchen items
- Bedding (must be encased in plastic)
- DVD's, Electronics
- Framed Prints
- Baskets
- Floral
- Decorative items
- Tools
- Exercise Equipment
- Appliances (in working condition)
- Office Furniture
- Christmas Décor and Accessories

Think upscale, not garage sale

Unacceptable items

- Unapproved brands
- Out of date clothing (older than 3 years)
- Tee shirts unless they are brand name or logos (Titans, Gap, Nike, Under Armor etc.)
- Items with stains, missing or broken parts
- bedding/linens not completely encased in sturdy plastic
- any items with multiple pieces that are not properly packaged together.

Our brand-name only policy: Upscale, designer department store and boutique items. This includes store like Gap, Macy's, Jos A Banks, Chicos or Emmaline's. Be sure to notice the unacceptable brands list below. If you have any questions about a particular brand, email us so you will not spend valuable time tagging items that will be rejected. Please use the chart below as a guide.

Acceptable brands

Abercrombie, Adidas, American Eagle, Ann Taylor, Ashworth, Avenue, Banana Republic, BeBe, Belk, Brooks Brothers, Buckle, Burberry, Cabi, Caché, Calvin Klein, Calloway, Chadwicks, Chicos, Cold Water Creek, Columbia, Dillard's, Dockers, Eddie Bauer, Express, Forever 21, Fossil, Free People, Gap, Greg Norman, Harold's, Holister, JCrew, Jones New York, Joseph A. Bank, Juicy, Kenneth Cole, Lane Bryant, The Limited, Liz Claiborne, Louis Vuitton, Lucky Brand, Macy's, Nautica, Men's Warehouse, Nike, Nine West, North Face, NY & Co., Patagonia, Ralph Lauren, Scrubs, Susan Bristol, Talbots, Tommy Hilfiger, Under Armor, Van Heusen, White House/Black Market, Worth

Unacceptable brands

Target, Walmart, Mossimo, K Mart, White Stag, Austin, Cherokee,

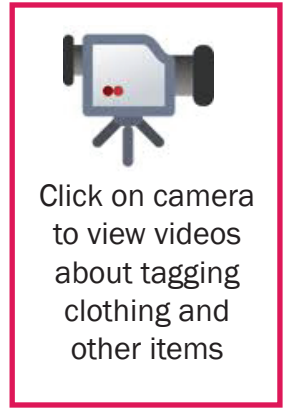
Acceptable brands...if new and originally cost at least \$25

Old Navy, Lands End, Kohls, Sonoma, JC Pennys, Briggs, Croft & Barrel, Good Clothes, Goody's, Mountain Lake, Sag Harbor

How to price, hang, & tag



Use guidelines on pages 2 & 3 in the children's sale section of this flyer for detailed instructions regarding pricing, hanging, and tagging your adult items along with the **additional requirements listed below.**



Additional requirements for tagging adult sale items

Clothing

- **brand name** of clothing items must be typed in the description box of the tags.
- women's clothing items **must have numerical size** (6, 8, 10, ...)
- men's clothing can be S, M, L

Pictures

place tag on the front of framed art and pictures so we can hang them on the wall

Printing tags

- Barcodes
Make sure barcode lines print clearly and are distinct
- set your printer settings to grayscale or draft
- set the scaling to "Fit to the Page"

Good barcode



Not so good barcode



Drop off check list & time savers

- Bring a self addressed stamped envelope for your check (Can use the same as Children's Sale envelope.)
- Print your tags at home
- Bring all items besides clothing in disposable containers such as boxes or bags that you can leave with us instead of plastic containers which are time-consuming to empty
- Items will be inspected to make sure they meet our criteria. The brand-name only policy will be enforced.
- You will hang your clothes in the correct sizes and place any large items in the appropriate area.
- Allow plenty of time to drop-off you sale items.

Pick up

Sunday, February 26, 11:00 p.m. - 2:00 p.m.

If you don't want your items donated, you or your friends/family must pick them up by 2 p.m. After 2 p.m., any remaining items will be donated. Consider allowing items to go half price that you plan to donate.

Checks

Checks will be mailed March 11th.

Car Seat Declaration

revised February, 2012

I acknowledge that this car seat with the serial # _____
and being manufactured by _____
has not been involved in a car accident of any kind; has not been recalled at any time or for
any purpose; and that this car seat has not expired as set out under the expiration
guidelines in the car seat's warranty manual.

Signed: _____

Printed Name: _____

Consignor #: _____

Date: _____